



**LICENSING ACT 2003
Part A - Premises Licence**

Premises licence number PR00508 (App to Vary Premise DPS)

Part 1 - Premises details

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| Postal address of premises, or if none, Ordnance Survey map reference or description RUBIX BAR 32 UNION STREET | |
| Post town HEREFORD | Postcode HR1 2BT |
| Telephone number 01432 342663 | |

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| Where the licence is time limited the dates Not applicable |
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| Licensable activities authorised by the licence (All indoors unless otherwise stated) Live Music (Indoors) Recorded music (Indoors) Late Night Refreshment (Indoors & outdoors) Sale/Supply of Alcohol (Consumption on and off the premises) |
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| The times the licence authorises the carrying out of licensable activities <u>Live Music, Recorded Music, Sale/Supply of Alcohol</u> Sunday – Wednesday 11:00 – 01:00 Thursday 11:00 – 02:00 Friday – Saturday 11:00 – 03:45 <u>Late Night Refreshment</u> Sunday – Wednesday 23:00 – 01:00 Thursday 23:00 – 02:00 Friday – Saturday 23:00 – 03:45 <u>Non Standard Timings</u> 10:00 New Years Eve to the start of permitted hours on the following day. 11:00-03:45 on Friday, Saturday, Sunday and Monday on Easter weekend, Whitson weekend, spring bank holiday, August bank holiday, Christmas Eve, Christmas Day and Boxing Day. |
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| The opening hours of the premises Sunday – Wednesday - 11:00 - 01:00 Thursday 11:00 – 02:00 Friday – Saturday 11:00 – 04:15 <u>Non-Standard Timings</u> 10:00 New Years Eve to the start of permitted hours on the following day. 11:00-04:15 on Friday, Saturday, Sunday and Monday on Easter weekend, Whitson weekend, spring bank holiday, August bank holiday, Christmas Eve, Christmas Day and Boxing Day. |
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Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Consumption on and off the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Mr James Smith
52 Eign Road
Hereford
HR1 2RX**

07967 709017

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Rebecca Macrae

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

**Licence number:
Issuing authority: Herefordshire Council**

Annex 1 - Mandatory conditions

Mandatory conditions where licence authorises supply of alcohol

No supply of alcohol may be made under the premises licence-

- (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
- (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Additional mandatory conditions:

The responsible person [as defined by Section 153(4) Licensing Act 2003] shall: -

- take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises
- ensure that no alcohol is dispensed directly by one person into the mouth of another
- ensure that free tap water is provided on request to customers where it is reasonably available.

Sale of alcohol below permitted price

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

Age verification

- The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Smaller measures

The responsible person shall ensure that–

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures–

- (i) beer or cider: 1/2 pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

Mandatory condition: door supervision

Each individual required to carry out a security activity must be licensed by the Security Industry Authority.

Annex 2 - Conditions consistent with the operating Schedule

General

Prevention of Crime & Disorder

The premises licence holder/DPS must be a member of the pub watch scheme, which operates an early warning system, at all times.

On Fridays, Saturdays and all other days licensed to remain open until 0345hrs or later in the case of New Year's Eve a minimum of 2 (two) SIA Licensed Door Supervisors shall be employed at the premises from 21:00 hours until the termination of licensable activities.

One extra door supervisor will be required per 100 ratio thereafter. When employed externally SIA registered Door Supervisors shall wear Hi-Viz reflective jackets or vests. When employed internally they shall be readily identifiable as SIA registered Door Supervisors

1 (one) SIA registered Door Supervisor shall be deployed at main entrance to the premises from 21:30 hours to termination of licensable activities.

The DPS will employ SIA door staff at other times when risk assessment dictates door supervision to be necessary.

The Premises Licence Holder or DPS or a person nominated by them in writing for the purpose, shall maintain a register of door supervisors which shall be kept on the premises showing the names and addresses of the door supervisors, their badge numbers and shall be signed by the door supervisors as they commence and conclude duty. The register shall be made available on demand for inspection by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), or the Police or an authorised officer of the SIA.

All drinks of 330ml or more will be served in toughened, tempered or polycarbonate drinking vessels. As other glass supplies are replenished, they will be replaced with toughened, tempered or polycarbonate drinking vessels.

CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition.

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format EITHER DISC or VHS to the Police/Local Authority on demand.

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment/DPS MUST report the failure to the Police on contact number **0300 333 3000** immediately.

An incident log must be kept at the premises, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police, which must record the following:

- (a) all crimes reported to the venue
- (b) any complaints received
- (c) any incidents of disorder
- (d) any refusal of sale of alcohol
- (e) any visit by a relevant authority or emergency service
- (f) the minimum details to be taken in the log is date and time of incident or visit, description of incident or visit, name of any witness if possible

A personal licence holder shall be on duty within the licensed area of the premises after 8pm each day when the premises operates for the sale of alcohol.

The Premises Licence Holder/DPS shall successfully complete the BBAB NCPLH level 2 (or recognised equivalent).

All staff engaged in the sale of alcohol to be trained in Responsible alcohol retailing to the minimum standard of BIIAB level 1 or any other training recognised and agreed with Herefordshire Council Trading Standards within one month of the date that this condition appears on this licence. (Where there are existing staff this training shall be completed within 3 months of the date that this condition first appears on the licence). Retraining every 6 months. Training records shall be kept on the premises and shall be produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.



All existing staff shall be trained within one month of the date this condition appears on this licence. All new staff shall be trained within one month of taking up employment. All staff shall be re-trained six monthly thereafter. The training shall include:

1. Drugs Awareness
2. Conflict resolution
3. Selling to under age person
4. Selling to drunks
5. Training records shall be kept on the premises which shall show the area of training covered, the date of the training, the name of the person and shall be signed by the trainer and trainee. This shall be produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) on demand.

No admissions for new customers will be allowed to the premises after 0100hrs.

No open containers will be removed from the premises.

Public Safety

All staff shall wear either clothing with a staff logo or a lanyard with a staff badge and company logo attached which identifies them as members of staff of the premises.

First aid

A HSE Compliant Industrial High Response First Aid Kit for 21-50 people shall be kept fully stocked at the premises and kept behind the bar. Such kit shall contain:

- 1 x Guidance Leaflet
- 60 x Washproof Plasters
- 6 x Eye Pads with Bandage
- 8 x Triangular Bandages
- 12 x Safety Pins
- 16 x Assorted Sterile Dressings
- 20 Moist Wipes
- 3 Pairs Disposable Gloves

The Licensed premises shall not be used for any exhibition, demonstration or performance of hypnotism unless the hypnotist has been licensed by the relevant Local Authority in England or Wales. Any performance must comply in accordance with any conditions attached to that licence.

Special Effects

The installation and use of laser beams, pyrotechnics or real flames, explosive or highly flammable or smoke producing agent, for any purpose shall not be permitted without prior notification to the Licensing Authority. Notification, together with a detailed description of the method of use, shall be made to the Licensing Authority not less than 14 days prior to the day on which the laser equipment is to be used.

Strobe lights shall be operated on a fixed rate of not more than four flashes per second. Where more than one strobe light is used, the flashes shall be synchronised. In any case, such lights shall not be installed without notify the Licensing Authority in writing.

The use of foam shall not be permitted without prior notification, in writing, to the Licensing Authority.

All exits doors must be capable of being opened without the use of a key, card, code or similar means.



Doors must be checked at least every 24 hours to ensure that they are capable of being opened. A record of this check shall be recorded in writing and shall be made immediately available to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police on demand.

Capacity limits

The maximum permitted numbers of persons in the premises including staff shall not exceed the numbers set within the fire risk assessment for the premises.

The capacity limit for the premises shall be: 120
Inside 80, Beer Garden 40,

Prevention of Public Nuisance

The external area of the licensed premises shall not be used by customers after 0230hrs save for smoking. This will mean no alcohol is taken into this area after 0230hrs. Steps shall be put in place to ensure that customers using this area after this time do not remain in this area after they have finished smoking.

Any speaker within the premises shall be directed away from any residential property

Noise or vibration shall not emanate from the premises so as to cause a nuisance.

The Premises Licence Holder or DPS must immediately comply with any request to adjust noise levels/ frequency spectra made by an authorised person. (as defined by Section 13 of the Licensing Act 2003) or the Police.

Live or Recorded music shall be restricted to the internal areas only

No regulated entertainment will take place in external areas on any day after 24:00hrs (midnight)

After 24:00hrs, any external areas of the premises used for licensable activities shall be monitored by the designated premises supervisor or appointed member of staff, to prevent public nuisance

Windows (in the public areas) at the premises shall be kept closed after 23:00hrs

All external doors (to the public areas) shall be kept closed after 23:00hrs except during immediate access and egress

Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exits to any beer garden, patio area, and smoking area or similar, requesting the public to respect the needs of local residents and to be quiet

The use of explosives, pyrotechnics and fireworks of a similar nature shall not be used at the premises without written notification to the Licensing Authority

No waste such as bottles or refuse shall be placed outside the premises between 23:00hrs hours and 08.00hrs

No noxious smell emanating from the premises shall cause a nuisance to nearby properties.

Protection of Children from Harm

The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of an authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police or an authorised Trading Standards Officer of Herefordshire Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.

A written register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the Designated Premises Supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.

No adult entertainment or services or activities must take place at the premises (Adult Entertainment includes, but is not restricted to, such entertainment or services which would generally include topless bar staff, striptease, lap-table, or pole-dancing, performances involving feigned violence or horrific incidents, feigned or actual sexual acts or fetishism, or entertainment involving strong and offensive language).

No person under the age of 18 years shall be permitted to be on the premises after 1900 hour other than a member of staff employed at the premises or a child of the premises licence holder or DPS

Annex 3 - Conditions attached after a hearing by the licensing authority

Not applicable

Annex 4 - Plans

As attached



LICENSING ACT 2003
Part B - Premises licence summary

Premises licence number PR00508 (App to Vary Premise DPS)

Premises details

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| Postal address of premises, or if none, ordnance survey map reference or description RUBIX BAR 32 UNION STREET | |
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| Telephone number 01432 342663 | |

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The opening hours of the premises

Sunday – Wednesday - 11:00 - 01:00

Thursday 11:00 – 02:00

Friday – Saturday 11:00 – 04:15

Non-Standard Timings

10:00 New Years Eve to the start of permitted hours on the following day.

11:00-04:15 on Friday, Saturday, Sunday and Monday on Easter weekend, Whitson weekend, spring bank holiday, August bank holiday, Christmas Eve, Christmas Day and Boxing Day.

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

For Consumption on and off the premises

Name, (registered) address of holder of premises licence

Mr James Smith

52 Eign Road

Hereford

HR1 2RX

Registered number of holder, for example company number, charity number (where applicable)

Not applicable

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Rebecca Macrae

State whether access to the premises by children is restricted or prohibited

The premises shall operate a Challenge 25 Policy

No adult entertainment or services or activities shall take place at the premises.